

**Episcopal Charities
2007 Restricted Social Ministry Endowments - Request for Proposal**

Mission of Episcopal Charities

To support new and existing nonprofit agencies in their effort to make a crucial difference in the lives of poor, oppressed and endangered individuals in need in the San Francisco Bay Area, regardless of their religious affiliation or practice. Agencies must have a connection to the Episcopal Church or one of its entities.

Each year, Episcopal Charities is able to spend the net appreciation of the assets over the historic dollar value in each of the Social Ministry Endowment Funds. EC invites parishes, commissions and social welfare agencies of the Diocese of California to submit a proposal for the distribution of these funds.

Process for Submission of RFP

Please submit a brief (one page maximum) proposal by your parish, mission, commission or institution to Episcopal Charities. The proposals will be then be submitted to the Program Committee of EC's Board of Directors for review. Please make sure your document is completed using a word processor or typewriter.

YOUR ONE-PAGE PROPOSAL SHOULD INCLUDE:

1. Name and purpose of your organization
2. Summary of activities
3. Reason you need the grant
4. Other potential sources of funding
5. Amount requested
6. Name of key contact person
7. Annual project budget

WE ARE UNABLE TO CONSIDER PROPOSALS OVER ONE PAGE IN LENGTH

Please submit your application by mail no later than 5 p.m. on January 26, 2007 to:

Sally Coates
Episcopal Charities
1814 Franklin Street, Suite 500
Oakland, CA 94612

You will be contacted by February 10, 2007 if the Program Committee requires any additional information from you on your request. Grant awards will be approved by the EC Board of Directors at the May 7, 2007 meeting and you will be notified as soon as possible after that meeting about your grant status. Grants checks will be mailed at the end of July.

If you have questions, please contact:

Sally Coates, 415-518-5553 or scoates@episcopalcharities.org

EC will consider the following criteria in awarding grants:

- Grant request must meet the requirements of the restricted endowment fund for which the agency is applying for funds;
- Project has well-defined, measurable and attainable goals and objectives;
- Agency has a clear evaluation plan for the project activities to be funded;
- Budget is clear and adequately supports the objectives of the project.
- Indirect costs are reasonable in relation to direct program costs;
- Salaries, if requested, are for personnel related to this project only and for the general work of the agency;
- Equipment, if requested, will not be used in a for-profit situation and is acquired after a competitive bid process;

And

- Agency is located within the Diocese of California;
- Agency must be a 501(c) 3 non-profit organization, or under the auspices of a 501(c) 3 fiscal agent.

Social Ministry Endowment Funds – Focus of Ministry and Estimated Grant Dollars Available:

Promote the welfare of seamen	\$ 8,000
Support of HIV/AIDS patients and their families	\$ 9,100
Jail and Prison support programs	\$ 4,600
Recovery: Alcohol and chemical dependency programs	\$ 4,600
Ministries and programs in support of elderly persons	\$ 4,300
New programs and initiatives	\$ 4,400